Interview details			
Name of interviewer(s):			
Name of person interviewed:		**Position:**	
Method of interview:	Face to face ☐ Internet ☐ Phone ☐	**Date of interview:**	
Signature *(if present):*			

Incident / Near Miss Summary			
Incident description: *(provide a brief description of the incident/near miss)*			
Incident location:		**Date of incident:**	
Plant-Equipment ID: *(if applicable)*			

Record of interview / statement:

If more space is required, please continue over page.

Record of interview / statement (Continued):