

OUR OBJECTIVES ARE:

To ensure the safety and wellbeing of all Ausmite personnel, immediate stakeholders and those we can directly influence through the effective management of exposure to risk resulting from journey and travel related activities.

Establishing formal arrangements for the management and monitoring of journey and travel related activity undertaken on behalf Ausmite, whether arranged directly by ourselves or by our clients or agents.

WE WILL ACHIEVE THIS BY:

Contract conditions, travel and work schedule agreed with clients will stipulate maximum length of working day, accommodation requirements and other arrangements to minimise fatigue and reduce risk as a result of travel to remote sites.

Contracts and Agreements established between Ausmite and our contractor associates will reflect fair and reasonable working hours and include arrangements for recovery of expenses associated with accommodation, meals and expenses relevant to minimising fatigue and subsequent fitness for work.

Ausmite personnel and contractor associates shall observe client stipulated maximum working day length, inclusive of local travel time between their local accommodation and point of work.

Contract obligations that require international travel will only be approved by the Company Director on the basis of adequate arrangements being in place by the client that will ensure the health, wellbeing, security, medical support and repatriation for those travelling on Ausmite business.

SPECIFICALLY, WE WILL:

Each person shall have a formal itinerary of travel times, destination, flights and contact numbers that is lodged at the office prior to commencing the journey.

The office is to be notified of any subsequent changes to travel plans or arrangements.

Travel to remote areas that necessitates use of a vehicle must stipulate a vehicle class that is consistent with road conditions and journey duration. Ausmite insurance requirements shall apply.

Hire vehicles shall be visually inspected and all critical control functions, lights and observation aids tested and adjusted by the driver at the point of hire and prior to commencement of the journey;

Persons travelling on behalf of Ausmite shall be resourced appropriately for the area or region they are visiting;

Persons travelling to isolated or remote areas shall make contact with their destination prior to commencing the journey, advise of their ETA and inform the office on their safe arrival

The Director of Ausmite shall review and amend, as appropriate, this policy on an annual basis.