

OUR OBJECTIVES ARE:

To responsibly manage our business activities and positively influence our clients and others with whom we interact, in acknowledging the importance of Environmental Responsibility and to take responsible action in accordance with their level of influence or accountability.

WE WILL ACHIEVE THIS BY:

Actively working towards the minimisation of waste within our own business and using our influence to include Environmental Responsibility in the development and implementation of 3rd party management systems for our clients.

SPECIFICALLY, WE WILL:

The purchase of capital equipment for use in the office or elsewhere includes consideration of economies, power usage or potential for long term recycling.

Redundant electrical equipment, batteries and computers are disposed of responsibly or recycled and ink cartridges for printers are returned to suppliers for re-cycling or are disposed of responsibly.

When planning for travel to client locations and remote sites we encourage car-pooling or share hire vehicles and taxis.

Waste paper generated in the office is recycled whenever possible. Sensitive or confidential documents shall be shredded and where practical are made available to 3rd parties for use as "litter".

Electrical power supplies for air conditioning, heating and lighting are turned off when not required and at the end of the working day.

Continuously review opportunities to access electrical power via renewable energy sources.

All electrical appliances are regularly tested and inspected in accordance with manufacturer's instructions and legislative requirements.

Cardboard and packaging containers are disposed of in commercial recycling bins.

Cleaning agents provided for kitchens, wet areas and office environment are degradable and do not pose a hazard as a result of entering drains or run-off.

Plans, procedures and risk assessments prepared for, or facilitated for, our clients are regarded as opportunities to raise understanding of Environmental Responsibility and prescribe appropriate controls.

When engaging to provide a service to a new or existing client, that we research and analyse any relevant documentation, Environmental Management Plans or Policies of which we should be aware, or which may influence our business practices.